

NLS (1-4): Open Age Team Safeguarding Risk Assessment – Halesowen Town FC.

PART A: INFORMATION ABOUT YOUR CLUB

CLUB DETAILS	
Club name	Halesowen Town FC
League	Southern League Premier Division Central.
County FA	Birmingham FA
Approx. No. of U18 players playing open-age football:	2 (but 6 registered)
Approx No. of U18 players involved in linked affiliated youth teams (where applicable):	232
Approx No. of participants within the 16-19 academy / education provision (where applicable):	95



CLUB SAFEGUARDING POLICIES AND PROCEDURES IN USE	YES	NO
Safeguarding children	✓	
Adults at risk		✓
Social media use	✓	
Use of photograph and filming	✓	
Anti-bullying	✓	
Code of Conduct, including acceptable behaviour	✓	
Equality, diversity, and inclusion	✓	
Managing challenging behaviour		✓
Matchday safeguarding plan	✓	
Data/Information sharing	✓	

CLUB WELFARE OFFICER (ADULT TEAMS)	
Name:	Dominique Low
Email:	dominiquelow@halesowentown.com
Phone:	07866701839/ 07354 693236

CLUB BOARD SAFEGUARDING CHAMPION	
Name:	Mathew Smart
Email:	msmart@halesowentown.com
Phone:	07354 693236

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PART B: SAFEGUARDING RISK ASSESSMENT

AREA OF CONCERN	WHAT ARE THE POSSIBLE RISKS TO CHILDREN (U18S) / ADULTS AT RISK OF HARM.	RISK LEVEL	ACTION TO REDUCE OR REMOVE THE RISK / CONCERNS?	RESPONSIBILITY	CHANGE TO RISK LEVEL	REVIEW ACTIVITY (WHO?)
1. CLUB ORGANISATION & LEADERSHIP						
Policy and Procedures	Safeguarding procedures are not clearly defined. Those within club are unaware of their safeguarding responsibilities. Policies are not shared and people do not know where to access them. Policies and procedures are not adhered to and/or followed.	HIGH	<ul style="list-style-type: none"> A club Safeguarding Policy exists, which fits the context of club. The Safeguarding Policy is reviewed at board level on an annual basis. The Safeguarding Policy is widely shared with staff, volunteers, and players – including at induction to the club. The Safeguarding Policy is public facing on the club website. 	DL MS	LOW	Annually reviewed by the CWO (DL), Safeguarding Champion (MS) and with the board (KM/JC/GB). When any new / changes to safeguarding legislation.
Board level strategic Oversight	Where safeguarding is not championed from the top level of a club, it's importance may not be realised by those working within it.	MEDIUM	<ul style="list-style-type: none"> The club have appointed a Board Safeguarding Champion. The Board Safeguarding Champion regularly engages with the Club Welfare Officer (Adult & Youth Teams). Safeguarding is a standing item at board meetings and appears in relevant club strategy and business plans. CWO sits on the Club Committee and regularly updates the owner/ Director of football on updates and actions. 	KM DL MS NM GC JC CB	LOW	Keith McKenna when setting agendas for board meetings. DL MS When any changes to committee makeup.
Visibility of the Club Welfare Officer.	Without visibility of the Club Welfare Officer (Adult Teams) people may not know who to contact in the case of a safeguarding concern. U18s may not be listened to and where abuse exists, it may continue.	HIGH	<ul style="list-style-type: none"> The Club Welfare Officer's name and method by which they are contactable are available via the club website. FA provided safeguarding posters for steps 1-4, are displayed in prominent places around the club. Induction sessions for new players, parents/carers take place. These include an outline of the Club Welfare Officer role and details of how they can be contacted. 	KM DL MS CN	LOW	DL to reflect on activities and visibility at Club and to attend training etc... or send out contacts to raise profile and remind people of role and how CWO can support teams, as well as reminders on safeguarding expectations.

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			<ul style="list-style-type: none"> Club Welfare Officer (Adult Teams) is accessible and is active within the club to ensure safeguarding has high visibility. 			
Codes of conduct	<p>Unacceptable behaviour that could physically or emotionally damage individuals could go unchallenged.</p> <p>Poor safeguarding culture becomes normalised.</p>	MEDIUM	<ul style="list-style-type: none"> Codes of Conduct are in place. Codes of Conduct are shared and agreed to annually with all staff / volunteers / players. Procedures are in place to report a breach of the Codes of Conduct and respond to such breaches. 	DL MS KM CN RP	LOW	<p>Annually reviewed by CWO and adopted/ agreed by committee. Shared with all of the Club Community annually.</p> <p>If there is a breach of CoC, reflect on response and make any improvements required.</p>
2. OPERATIONAL RISKS						
Consent (Participation)	Parents / carers unaware of their child's involvement.	MEDIUM	<ul style="list-style-type: none"> Appropriate consent forms are obtained from the U18 player / and their parent / carer in line with FA Safeguarding Guidance Note 8.2. 	Manager/ coaching staff/ secretaries DL	LOW	Reminders sent to management team and secretary annually prior to season starting and templates sent out. DL
Consent (Photography, Social media / commercial activity)	<p>U18 with protection orders could be identified and location recognised.</p> <p>U18 may not be prepared for media interest / exposure – which may not all be positive.</p>	HIGH	<ul style="list-style-type: none"> Appropriate consent forms obtained from the U18 player / and their parent / carer in line with FA Safeguarding Guidance Note 8.3. Where media interest is anticipated, an appropriate member of club staff supports the U18 player / and their parent / carer. Wherever possible, CWO follows and monitors social media posts linked to the Club and associated teams, ensuring that they adhere to policies/ procedures. 	Manager/ coaching staff/ secretaries DL	LOW	Reminders sent to management team and secretary annually prior to season starting and templates sent out. DL
Medical	Lack of awareness of an individual's medical needs may result in these not being met.	HIGH	<ul style="list-style-type: none"> Medical consent from the U18 player / and their parent / carer, along with emergency contact 	Manager/ coaching staff/ secretaries	LOW	Reminders sent to management team and secretary annually

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(Consent / information sharing)			<p>information is collected in line with FA Safeguarding Guidance Note 8.2.</p> <ul style="list-style-type: none"> Medical information is gathered in the player registration form and reviewed annually. Medical information sharing follows the club data protection policy. Where medical needs are identified an appropriate member of club staff speaks to U18 player / and their parent / carer about procedures and processes that will be put into place to meet these. 	DL AG		prior to season starting and templates sent out. DL
Medical (Provision of)	An U18 does not receive appropriate medical care and attention.	HIGH	<ul style="list-style-type: none"> Medical Emergency Action Plan is in place and adhered to for matchday and training ground. All events, training and matches have an appropriately trained person responsible for the delivery of first aid. Medical staff are recruited following having undertaken appropriate DBS checking and follow the club Code of Conduct. All Medical staff have induction and understand club safeguarding expectations and how they should raise a concern. Medical care is provided in line with FA Safeguarding Guidance Note 5.10. 	Manager/ coaching staff/ secretaries DL AG KM	LOW	Reminders sent to management team and secretary annually prior to season starting and templates sent out. DL When new medical staff recruited – KM/RP/DL
Additional needs (Consent / information sharing)	Lack of awareness of an individual's additional needs may result in these not being met.	MEDIUM	<ul style="list-style-type: none"> Additional needs information is gathered through player registration form or induction meeting. Where additional needs are identified an appropriate member of club staff to speak to U18 player / and their parent / carer about supportive procedures and processes that will be put into place. Additional needs information shared with those who need to know / are working directly with the player. 	Manager/ coaching staff/ secretaries DL	LOW	As appropriate, when signing new players or when a player or parent/carer discloses an additional need. DL
Communications	Risk of unwanted or inappropriate contact.	HIGH	<ul style="list-style-type: none"> Appropriate consent forms obtained from the U18 player / and their parent / carer. 	Manager/ coaching staff/ secretaries	LOW	When new U18 players join the team. If

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	Risk exposure to inappropriate content.		<ul style="list-style-type: none"> Where team chat groups e.g. WhatsApp exist, an appropriate member of club staff reminds adult players about their expectations and conduct in relation to this. All players (adult and U18) reminded about how to raise a concern. The club follow FA guidance on Digital Communications and Children 	DL		concerns are raised by a player/parent/carer. Annual reminder to players about conduct with communication if u18 players involved in 'chat groups' and reminder about procedure on how to raise concerns. DL/RP
Staff / Volunteer suitability	Risk of unsuitable adults gaining access to and working with vulnerable participants	HIGH	<ul style="list-style-type: none"> Club have a recruitment and selection process that aligns to the FA recommended process and is followed consistently. DBS checks are undertaken promptly for those who require them and before they start carrying out any DBS regulated activity. An induction process is in place for all new staff, which includes providing information related to safeguarding within their role, what to do if they have a concern and an introduction to key contacts, including the Club Welfare Officer (Adult Teams). When engaging volunteers who are U18 consideration is given to the fact they are legally children. 	KM DL MS JC CN Managers/ coaching staff/ team secretaries	LOW	Review and agree processes and procedures annually. KM/DL/Committee When new staff/volunteers appointed. In line with any changes to processes such as DBS etc... DL
Supervision (Inappropriate supervision of U18)	U18 are not appropriately supervised.	MEDIUM	<ul style="list-style-type: none"> The FA and Child Protection in Sport Unit supervision ratios are adhered to. DBS guidance related to U18 players is followed. U18 player always have access to a named point of contact. 	DL CN Managers and coaching staff.	LOW	Annual review by DL. Review and monitor team ratios annually – DL/CN.
Changing rooms (Open-Age team with adult and U18 players)	Risk of unwanted or inappropriate contact. Photos taken in changing room and circulated without consent/used inappropriately e.g., sexual	HIGH	<ul style="list-style-type: none"> An appropriate member of club staff speaks to U18 player(s) and ensures they are given the choice as to whether they want to shower / change at the same time as adult players. 	DL First team managers & coaching staff.	LOW	Review annually or when u18 players join team or if specific issues raised. DL.

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	images/bullying/exploitation. Initiation activities with U18s.		<ul style="list-style-type: none"> Alternative arrangements offered to U18 player –this may include the option to travel to game changed, change before adult teammates, or use a separate changing space. Appropriate member of club staff speaks with adult players re. expected behaviours, aligned to club Code of Conduct and use of mobile phones (cameras) Consent from U18 players / and their parent / carer is given. 			
Travel (Open-Age team with adult and U18 players)	An U18 player may not feel comfortable to travel with adults. Risk of unwanted or inappropriate contact. Risk of grooming.	HIGH	<ul style="list-style-type: none"> Conversation between appropriate club official and U18 player regarding travel arrangements offered – this may include the option to have a parent on the coach or travel separately with parent. Team reminded of behaviours and expectations in line with Code of Conduct. Player has their own mobile and can ring parent at any time. Where travelling by private vehicle, the aforementioned opportunities are offered or minimum of three people travel together. Pre-agreed arrangements made for U18 onward travel upon return to the club (especially in relation to night games). Ongoing review of arrangements with U18 player. Consent from U18 player / and their parent / carer in relation to travel is given. 	KM DL RP & First Team management/ coaching staff. JC CN	LOW	Review annually – DL & remind managers/ coaching staff of conversations needed prior to travel to away fixtures to agree arrangements and to gather consents. RP/JC
Overnight Stays (Open-Age team with adult and U18 players) N/A at the moment but in the event of	Risk of unwanted or inappropriate contact. Risk of grooming. Opportunities for U18 player to be exposed to adult themes. (alcohol)	HIGH	<ul style="list-style-type: none"> Consent from U18 player / and their parent / carer in relation to overnight stays is given. No U18 player will share a room with an adult unless this is a related adult e.g., brother / cousin and agreed by the U18 player and their parent / carer. 	KM DL CN RP & First Team management/ coaching staff.	LOW	Review annually or when overnight stays may be/ are required during the season – DL & remind managers/ coaching staff of conversations needed prior to travel to away

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<p>this area of concern – this is what we would do.</p>			<ul style="list-style-type: none"> • Conversation between appropriate club official and player and parent / carer regarding overnight stay and options to: <ul style="list-style-type: none"> - Have a single room. - Attend / stay with an adult family member. - Room with another U18 player (must be individual beds). • A separate risk assessment is undertaken which details specific arrangements related to this activity and the named person responsible for the U18 player. • FA guidance note related to travel and overnight stays has been considered. 			<p>fixtures to agree arrangements and to gather consents. RP/JC</p>
<p>Players living away from home (U18 players, including loan arrangements)</p>	<p>U18 players who are living away from home in order to train with the club may be at risk.</p>	HIGH	<ul style="list-style-type: none"> • N/A at this time as we have no U18 players living away from home. 	<p>KM DL RP JC</p>	LOW	<p>When the situation arises where an U18 player will be required to live away from home to play for the team – DL/KM/RP/JC.</p>
<p>Match day operations (Child activities)</p>	<p>Safeguarding is not considered as part of match day arrangement (child activities) which may create risk.</p>	HIGH	<ul style="list-style-type: none"> • A match day plan includes consideration to safeguarding. • Where children are involved in match day activities (i.e. mascots/ flag wavers/ volunteers) additional risk assessments are undertaken and appropriate supervision, procedures and consent are considered. • There is a Youth Card System in place for 13-17-year olds, where parents/ carers apply for a card to consent to their child attending games alone or with friends. The Club also holds contact details of parents/carers to contact in the event of any incidents (first aid/ conduct/ welfare). 	<p>DL MS KM NM GC CB</p>	LOW	<p>Review plans and risk assessments annually – DL/committee.</p>
<p>Match day operations (Spectators)</p>	<p>Safeguarding (spectators) is not considered as part of match day arrangement which may create risk.</p>	MEDIUM	<ul style="list-style-type: none"> • A match day plan exists that considers all health and safety risks. 	<p>DL MS KM NM</p>	LOW	<p>Review plans, risk assessments, health and safety documents</p>

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			<ul style="list-style-type: none"> A match day plan details identified safeguarding risks and mitigations; this includes (but is not limited to): <ul style="list-style-type: none"> Staff / volunteer responsibilities. Safer working procedures. / e.g. searching and ejecting spectators. Process by which to raise a safeguarding concern. Age of entry is clearly communicated, along with expected behaviour. 	GC CB		annually – DL/committee. Share any updates/changes with staff and volunteers. DL/committee.
3. SAFEGUARDING TRAINING & EDUCATION						
Safeguarding Education (Staff and volunteers)	Lack of safeguarding knowledge may mean staff / volunteers are not able to identify and respond to safeguarding concerns.	HIGH	<ul style="list-style-type: none"> All staff, volunteers to complete FA safeguarding training relevant and required by their role. All staff and volunteers undertake Player Welfare in Open-Age Football Course. Renewal dates for safeguarding courses for all staff and volunteers are monitored to ensure recertification is completed in a timely manner. Through meeting and briefings, all staff / volunteers remain updated with relevant safeguarding information as and when required – at least annually. All staff / volunteers aware of NSPCC and FA Whistleblowing details. Details for safeguarding are displayed on safeguarding board and the Club actively promotes FA initiatives such as Play Safe. 	DL MS KM Social media team.	LOW	When new staff/volunteers appointed – DL. When new courses released or updated by FA ensure staff/volunteers are compliant – DL. Annual reminders given to staff/volunteers on safeguarding information and responsibilities – DL. Ongoing monitoring by DL so that recertifications take place in a timely manner. Safeguarding board regularly monitored and updated – DL.
Safeguarding education (Staff and volunteers)	Lack of safeguarding knowledge may mean players are not able to identify and respond to safeguarding concerns.	HIGH	<ul style="list-style-type: none"> Players are reminded of their safeguarding responsibilities and agree to a Code of Conduct. CWO and how to contact them is known to players. 	DL MS KM CN	LOW	Annual review and sharing of codes of conduct – DL.

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			<ul style="list-style-type: none"> U18 players are provided with copy of Know Your Rights in Football All staff / volunteers aware of NSPCC and FA Whistleblowing details. 	Management & coaching staff.		Attendance at pre-season team briefing to remind players who CWO, what their role is and how they can be contacted – DL. Disseminate information to players on their rights – DL/RP/JC.
Safeguarding awareness raising	Lack of safeguarding knowledge may mean parents / carers are not able to effectively support this child and / or identify and respond to safeguarding concerns.	HIGH	<ul style="list-style-type: none"> Parents / carers invited to a club induction and paperwork signing upon registration, links to digital parent / carer pack provided. Parents / carers encouraged to complete The FA Safeguarding Awareness for Parents & Carers course Details for safeguarding are displayed on safeguarding board and the Club actively promotes FA initiatives such as Play Safe. 	DL MS KM JC CN Team managers/ coaching staff.	LOW	Annual induction and CWO attendance at them to share safeguarding information/ course availability with parents/carers -DL. Safeguarding board regularly monitored and updated – DL.
4. MANAGING ALLEGATIONS AND CONCERNS						
Making a referral or raising a concern (Awareness club wide, including U18 players)	Lack of understanding about how or when to refer could result in a delay in referring or non-referral.	HIGH	<ul style="list-style-type: none"> Staff and volunteers follow the Safeguarding Policy regarding referring and managing an allegation or concern. Club ensures all staff / volunteers are briefed and aware of their safeguarding duty. Contact details for the Club Welfare Officer (Adult Teams) and referral process are readily available throughout the club, including the club website. Club ensures that all players have information pertaining to who they should raise concerns to and how. Club ensures that parents / carers of U18 know who they should raise concerns to and how. 	DL MS KM RP CN JC	LOW	Annual review of policies and procedures – DL/committee. Remind staff/volunteers on policies/procedures and their duty to safeguard children annually or upon new appointment to roles – DL/committee. Ensure website information accurate and easily locatable

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			<ul style="list-style-type: none"> Club ensures that NSPCC and FA Whistleblowing contact details are known and shared throughout the club. 			online and around the Club – DL/MS/KM.
Confidential Information (Safeguarding records)	Confidential safeguarding information is not stored correctly and may be accessed.	MEDIUM	<ul style="list-style-type: none"> Club has systems in place to ensure that safeguarding records are stored in a secure manner. Information is shared only with those who are required to know. 	DL MS KM	LOW	DL to review annually or if any breaches in security of safeguarding records. MS & KM to monitor and check that any information is stored securely and as agreed.
5. WORKING TOGETHER						
External education providers Club relationship with post 16+ Education Provider Academy	Lack of joined up safeguarding process between club and 16+ education provider (academy) means that U18s have inconsistent experiences and concerns may be missed. Important information may not be shared.	HIGH	<ul style="list-style-type: none"> An appropriate club representative meets with the education provider to discuss safeguarding on a regular basis. The Club provides the Education Provider with up to date information on club coaches DBS status and other appropriate qualifications, such as First Aid and Safeguarding. 	KM DL CN	LOW	DL update information for education provider annually or when new appointments in staffing – DL. CN to have at least an annual discussion around safeguarding procedures and policies from Club and education provider to ensure joined up thinking, which include CWO or at least feedback to them on discussions had.
U18 player transition (between youth teams and the open-age team)	Lack of joined up safeguarding process between youth and open-age teams may result in U18s having inconsistent experiences and concerns may be missed.	MEDIUM	<ul style="list-style-type: none"> CWO (Youth) and CWO (Adult Teams) is the same person, ensuring that: (1) the needs of U18 player are considered at each stage, (2) relevant information is shared. 	KM DL CN WH IP RP JC	LOW	Ensure that documents are annually reviewed and that both youth and open age teams have same paperwork and are aware of and following the same

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	Important information may not be shared.					processes for safeguarding as outlined by the Club – DL/CN/IP/WH/RP.
U18 Loan Signings (Bringing in or loaning out an U18 player)	Safeguarding is not considered when an U18 player joins or leaves the club on a short-term arrangement.	HIGH	<ul style="list-style-type: none"> An appropriate club official works with an appropriate official from the parent club / club taking player on loan to ensure that the loan move has safeguarding as a key consideration. An additional Risk Assessment is completed. This includes: <ul style="list-style-type: none"> - Ensuring U18 player has a local point of contact with whom they can raise concerns. - Ensuring appropriate transport and accommodation are in place. - Ensuring regular “check ins” with U18 by both the parent club and club at which the player is on loan. Player and parent are informed throughout process and consent is given. 	KM RP JC DL	LOW	Review/ creation of risk assessment annually or when an U18 player is brought in/ loaned out – DL/JC/KM/RP. DL to ensure that appropriate paperwork/ consent/ conversations and ‘check-ins’ are completed and that the player is safeguarded and has a point of contact at all times.
Relationships across the club (Links to Youth Football Teams)	Where purposeful relationships do not exist, an individual may have a different experience within different parts of the club. Concerns may go unreported or missed.		<ul style="list-style-type: none"> Those involved with the running of the open-age team work with those involved with the delivery of Youth football to share information, knowledge, and opportunities to create a cohesive safeguarding culture. 	All	LOW	DL/KM to organise meetings between open-age and youth football team staff to ensure consistency in understanding and approach across Club.
6. OTHER CONSIDERATIONS						

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PART C: MEDICAL EMERGENCY ACTION PLAN (MEAP)

MEAP - MATCHDAY STADIUM

CLUB NAME:	Halesowen Town FC
CLUB ADDRESS:	The Grove, Old Hawne Lane, Halesowen. The Grove, Stourbridge Road.
POSTCODE:	B63 3TB/ B63 3UP

FIRST-AIDER/HELPER INFORMATION	
Name:	Mobile Number
Dominique Low	07866701839
Adam Gilbert (First Team sports therapist)	07804 624836

ACCESS ROUTES	
1. For Ambulance	Through main car park gates at the Old Hawne Lane end, or if advised, through main gates on Stourbridge road.
2. First-Aid Room to Ambulance	Leave physio room and turn right through gate, onto the main car park.
3. Pitch to Ambulance	Through the car park, access the path by turning right through the gate by the laundry room, follow this path to the tunnel to access the pitch.

FIRST-AID EQUIPMENT AND FACILITY	
Item	Location
Defibrillator	One kept with First Team sports therapist pitch side during matches or then with kit in the First Aid/ physio room. A second defib is mounted on the external wall of the toilet block opposite the Clubhouse.
First-Aid kit	First aid kits are located: in the JG lounge, Boardroom, Café, Stourbridge Road bar and with the sports therapist. A steward stands by the Clubhouse with a first aid kit and is on hand to immediately support with incidents.
Stretcher (if required and trained stretcher bearers present)	The First Team sports therapist has access to a stretcher.
First-Aid Room	This is in the sports therapy/ physio room, which is next to the First Team dressing rooms.

OTHER INFORMATION	
Item	Location
Nearest Hospital address: (with Emergency Department) Note: Include contact no.	Russells Hall, Dudley, DY1 2HQ. 01384 456 111
Directions to hospital:	Head north-west on Old Hawne Ln towards Cranmoor Crescent (0.2). Turn left onto Whittingham Road (0.2) Whittingham Road turns right and becomes Hawne Lane (0.8)

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	<p>Turn right onto Corngreaves Road (1.2)</p> <p>Turn right to stay on Corngreaves Rd</p> <p>Go through 1 roundabout (1.5)</p> <p>Turn right to stay on Corngreaves Rd (1.8)</p> <p>Continue onto Newtown Ln (2.0)</p> <p>Continue onto B4173 (3.0)</p> <p>Turn left onto Halesowen Rd/A459</p> <p>Continue to follow A459 (3.8)</p> <p>At Cinder Bank Island, take the 2nd exit onto Duncan Edwards Way/A461 (4.5)</p> <p>At Scotts Green Island, take the 2nd exit onto Kingswinford Rd/A4101 (4.9)</p> <p>At the roundabout, take the 3rd exit (5.0)</p> <p>Slight right (5.1)</p> <p>Arrive: Russells Hall Hospital, Pensnett Road, Dudley, UK</p>
Journey Time:	Approx 5 miles away. 15 minutes.
Nearest Walk-in Centre (WIA) address:	As above – Russell’s Hall Hospital

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MEAP – TRAINING GROUND (WHERE DIFFERENT)

CLUB NAME:	Halesowen Town FC
CLUB ADDRESS:	3G pitch at Halesowen College, Whittingham Road, Halesowen,
POSTCODE:	B63 3NA

FIRST-AIDER/HELPER INFORMATION	
Name:	Mobile Number
Adam Gilbert (First Team sports therapist)	07804 624836
Manager/ coaches are trained for each team using the facilities	

ACCESS ROUTES	
1. For Ambulance	Main gate C via Whittingham Road.
2. First-Aid Room to Ambulance	N/A – changing rooms, that may be used, are located next to the pitch (as above).
3. Pitch to Ambulance	Follow pathways to main car park.

FIRST-AID EQUIPMENT AND FACILITY	
Item	Location
Defibrillator	On the wall outside Block 2.
First-Aid kit	Side of pitch with Physio/ coach/ manager.
Stretcher (if required and trained stretcher bearers present)	N/A
First-Aid Room	N/A first aid to be completed by participants at the side of the pitch or utilise changing room building next to pitches.

OTHER INFORMATION	
Item	Location
Nearest Hospital address: (with Emergency Department) Note: Include contact no.	Russells Hall, Dudley, DY1 2HQ. 01384 456 111
Directions to hospital:	<p>Turn right onto Whittingham Road (0.2)</p> <p>Whittingham Road turns right and becomes Hawne Lane (0.8)</p> <p>Turn right onto Corngreaves Road (1.2)</p> <p>Turn right to stay on Corngreaves Rd</p> <p>Go through 1 roundabout (1.5)</p> <p>Turn right to stay on Corngreaves Rd (1.8)</p> <p>Continue onto Newtown Ln (2.0)</p>

NLS (1-4): Open Age Team Safeguarding Risk Assessment – Halesowen Town FC.

	<p>Continue onto B4173 (3.0)</p> <p>Turn left onto Halesowen Rd/A459</p> <p>Continue to follow A459 (3.8)</p> <p>At Cinder Bank Island, take the 2nd exit onto Duncan Edwards Way/A461 (4.5)</p> <p>At Scotts Green Island, take the 2nd exit onto Kingswinford Rd/A4101 (4.9)</p> <p>At the roundabout, take the 3rd exit (5.0)</p> <p>Slight right (5.1)</p> <p>Arrive: Russells Hall Hospital, Pensnett Road, Dudley, UK</p>
Journey Time:	Approx 5 miles away. 15 minutes.
Nearest Walk-in Centre (WIA) address:	As above – Russell’s Hall Hospital

NLS (1-4): Open Age Team Safeguarding Risk Assessment – Halesowen Town FC.

PART D: SIGN OFF AND DISTRIBUTION

SAFEGUARDING RISK ASSESSMENT COMPLETED BY:	
Name:	Dominique Low
Club/League role:	CWO
Signature:	<i>Dominique Low</i>
Date:	25/02/2025

Name:	Keith McKenna
Club/League role:	Owner/ Chairman
Signature:	<i>Keith McKenna</i>
Date:	03/03/2025

AGREED BY BOARD SAFEGUARDING CHAMPION:	
Name:	Mathew Smart
Club/League role:	Club Director
Signature:	<i>Mathew Smart</i>
Date:	28/02/2025

RISK ASSESSMENT DISTRIBUTION LIST

NAME OF PERSON RECEIVING	ORGANISATION	DATE	DISTRIBUTED BY
Wayne Smith	FA	03/03/2025	Dominique Low - CWO
Craig Nicholls	Halesowen Town FC/ Halesowen Town Academy @ Halesowen College	03/03/2025	Dominique Low - CWO
John Cooper	Halesowen Town FC	03/03/2025	Dominique Low - CWO
Russell Penn	Halesowen Town FC	03/03/2025	Dominique Low - CWO

End Note

Clubs are advised to undertake regular risk assessments of the club activities, ensuring that each one is named, signed and dated by those completing and approving it. Risk assessments are 'living documents' and should be updated and reviewed regularly and kept in active use to mitigate any new or changing risks. Clubs should undertake specific employee/volunteer risk assessments for anyone undertaking high-risk roles or tasks.